



New Jersey Department of Labor and Workforce Development
VACANCY ANNOUNCEMENT



Posting #: 2024-192	Issue Date: 5/24/2024	Closing Date: 6/14/2024	
Title: Governor's Fellow	Range/Title Code: X98/90221	Salary: \$75,000	
Unit Scope: Statewide Public/Private	Location: Office of Strategic Enforcement and Compliance, 1 John Fitch Plaza, Trenton, New Jersey 08625	Workweek: NL	# Vacancies: 1

Job Description

The New Jersey Department of Labor and Workforce Development (DOL), Office of Strategic Enforcement and Compliance (OSEC), established by legislation, oversees and coordinates both between departmental divisions as well as other State agencies and entities, to lead strategic enforcement of and compliance with State wage, benefit, and tax laws, as directed by the Commissioner of the DOL. Among other statutory compliance tools that OSEC manages, OSEC has implemented P.L. 2019, c. 366, under which DOL publishes the Workplace Accountability in Labor List (The WALL). The businesses whose names are posted on The WALL have outstanding liabilities for violations of New Jersey worker protection laws, including unpaid wages owed to workers as well as penalties and fees assessed by the Division of Wage and Hour Compliance.

The ideal candidate will cultivate research and recommendations to the Director. Additional duties include, but are not limited to:

- Research, review, and recommend protocols, policies, procedures and/or training to maintain efficient and effective implementation of strategic enforcement and compliance initiatives;
- Work collaboratively by advising and supporting the program areas on strategic enforcement and compliance plan development and implementation;
- Develop and perform special studies, research, and/or projects on strategic enforcement and compliance, which require the analysis of requests and statistics; make recommendations regarding appropriate action;
- Prepare and present informative programs to various groups including the public, government and private agencies, and others interested in the mission, goals, programs, and plans of the department;
- Manage day-to-day responsibilities, including but not limited to, organizing and attending meetings on behalf of the Director.

Civil Service Commission Requirements (Education/Experience/Licenses)

Open to individuals who meet the requirements listed below:

EDUCATION: Graduation from an accredited college or university with a master's degree.

EXPERIENCE: Combination of established excellence in academics and/or professional achievement; proven leadership ability and potential for further growth; demonstrated commitment to public service; effective written communication skills as demonstrated by writing assignment; evidence of effective teamwork.

NOTE: Applicants may utilize college credits in combination with the indicated experience to meet the job requirements. These credits will be applied on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

RESUME NOTE: Eligibility determinations will be based only upon information presented on the resume along with other supporting documents. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of the transcripts from a recognized evaluation service at the time of submission. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

SAME APPLICANTS: If you are applying under the NJ "SAME" Program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

VETERANS PREFERENCE: Are you a veteran? If so, proof of your NJ Veterans Preference is required at application. Please provide a copy of you New Jersey Civil Service Commission NOTIFICATION OF VETERANS STATUS along with your cover letter and resume. For information on how to apply for Veterans Preference in the State of NJ, please visit the Civil Service Commission.

TO APPLY

If you qualify, **please submit a letter of interest and your resume (including the best contact number and email address)** to the email address listed below. Your submission **must** be received by the closing date and include the job posting number.

EMAIL:

Human Capital Strategies
Recruitment Unit

LWDJobPostings@dol.nj.gov

Subject line must include the specific job posting number.

This is not a promotional announcement for a Civil Service Examination.

This posting may result in personnel actions which will require final approval by the Department of Labor and Workforce Development and the Civil Service Commission in accordance with Civil Service Commission rules and regulations.

**This job posting is authorized by the Department of Labor and Workforce Development,
Division of Human Capital Strategies.**

- Newly hired employees must agree to a thorough background check that may include fingerprinting.
- Any appointments made from postings, which involve movement between unit scopes, may result in a forfeiture of rights to any promotional list in a former unit scope.
- As of September 2010, in accordance with N.J.S.A. 52:14-7, the "New Jersey First Act," all new employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey, or to secure an exemption.
- Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOL does not provide sponsorship or accept student OPT/CPT programs, F1 or H1B work authorization visas.

The New Jersey Department of Labor and Workforce Development is an Equal Opportunity/Affirmative Action Employer.